

**BY ORDER OF THE COMMANDER
JOINT BASE ELMENDORF-
RICHARDSON**

**JOINT BASE ELMENDORF
RICHARDSON INSTRUCTION 31-107**

12 JUNE 2019

Incorporating Change 1, 13 October 2021



Security

**WEAPONS REGISTRATION AND
ACCESS PREVENTION POLICY**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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(Col John T. Caranta III)

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This instruction implements AFD 31-1, Integrated Defense, and is used in conjunction with AFI 31-101, Integrated Defense, AFI 31-101/PACAF Sup, and United States Army Alaska (USARAK) Regulation 190-1, Military Police Physical Security. This publication applies to all personnel who reside, work or enter onto Joint Base Elmendorf-Richardson (JBER) including Reserve, Guard, and Civil Air Patrol. Submit requests for waivers through the chain of command to the publication Office of Primary Responsibility (OPR) for non-tiered compliance items and this instruction cannot be supplemented or further extended. Refer recommended changes and questions about this publication to the OPR, using AF Form 847, Recommendation for Change of Publication. Route the AF Forms 847 through the appropriate chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained IAW Air Force Manual (AFMAN) 33-363, Management of Records, and disposed of IAW Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS), or any updated statement provided by the AF Records Management office (SAF/CIO A6P). See [Attachment 1](#) for Glossary, References, and Supporting Information. The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.

Failure to observe the prohibitions and mandatory provisions in Sections 3, 4, 5, 7, 8, 9 and 10 of this publication by military members is a violation of Article 92 of the UCMJ.

This publication requires the collection and or maintenance of information protected by the Privacy Act of 1974 authorized by 10 USC 8013, Secretary of the Air Force: Powers and duties; delegation by. The applicable Privacy Act SORN(s) FO31 AF SP I Registration Records (Excluding Private Vehicle Records) (June 11, 1997, 62 FR 31793) is available at <http://privacy.defense.gov/notices/usaf/>. Forms affected by the Privacy Act have an appropriate Privacy Act Statement (PAS) incorporated in the body/heading of the form. Consult AFI 33-332, Air Force Privacy Act Program, for further guidance on PAS's required prior to collection of personal information.

SUMMARY OF CHANGES

This interim change revises JBElmendorf-RichardsonI31-107, Weapons Registration and Access Prevention Policy, updating the withdrawal of privately owned firearms from storage policy and the addition of example AF IMT Firearms Registration Form and Privately Owned Firearms Withdrawal Form. A margin bar (|) indicates newly revised material.

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1. Purpose.

1.1. Purpose. This instruction mandates the registration of Privately Owned Weapons (POWs) for personnel desiring to carry or store POWs on Joint Base Elmendorf-Richardson (JBER). It explains the mandatory use of locking gun cabinets, tamper resistant mechanical locks, and other safety devices. The intent of this policy is not to prohibit the use of POWs by authorized users, but to ensure safety measures are in place and unauthorized personnel do not gain access to POWs without consent and or supervision. This instruction also provides commanders with access to a database of all POWs stored by their members on the installation.

1.2. Definitions. The term “firearm” in the context of a POW means; (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive. A facility is defined as any location on an installation governed by the authority of the installation commander.

2. Policy.

2.1. Policy. Individuals who desire to carry, transport, participate in recreational activities and/or store POWs on base will register their POWs upon entering the base at the Visitor Control Center (VCC) or Security Forces (SF) Reports and Analysis (S5PA) located in Room 100 of Building 8517/People Center. Unit commanders will ensure members are aware of the requirement for weapons registration during in-processing to JBER.

2.1.1. At no time will POWs be allowed in any government-owned building on JBER, except for storage (Security Forces, United States Marine Corps, US Army armories or the Rod and Gun/Skeet Range's weapons storage area/room/safes) and official business conducted by local/state/federal law enforcement officers.

2.1.2. Members participating in recreational activities, carrying, transporting, etc. will immediately notify JBER SF or Department of the Air Force Civilian Police (DAFCP) of the presence of POWs during any official contact.

3. Responsibilities.

3.1. 673d Security Forces Squadron Responsibilities. This instruction includes information on “Home Firearm Safety” that can be used to familiarize registered POWs owners with the dangers associated with child access to POWs and preventive measures (see [Attachment 2](#)).

3.1.1. SFS will register POWs in accordance with [Chapter 4](#) of this instruction. S5PA will serve as the focal point for questions concerning POWs, their registration, and qualifying POWs types.

3.2. 673d Air Base Wing Safety Office (673 ABW/SE). 673 ABW/SE will serve as the focal point for questions concerning container or locking mechanism adequacy.

3.3. Military Member Responsibility. Military members will maintain a copy of AF Form 1314, Firearms Registration and the DD Form 2760, Qualification to Possess Firearms or Ammunition.

3.4. Civilian Member Responsibility. For the purpose of this publication, civilian is identified as a person with a DD Form 2, Identification Card, DD Form 1173, Identification and Privilege Card, and DD form 2765, DoD/Uniformed Service Identification and Privilege Card.

3.4.1. Civilian members will maintain a copy of AF Form 1314 and DD Form 2760, where the weapons are being stored.

3.4.2. Age Requirements. Personnel under the age of 18 may not possess or transport POWs without the POW's adult registered owner present during recreational activities or the transportation process.

3.5. Other Civilian Members. Civilian members that are not covered by the above paragraph must be approved for base access and register their POW upon entry to the installation and may only openly carry a POW while recreating in an authorized area on JBER. NOTE: This includes non-DoD affiliated personnel and those participating in iSportsman activities on JBER.

3.5.1. Failure to obey the mandatory provision in this section is a violation of the Internal Security Act of 1950, subject to be charged with 50 U.S.C. 797: Penalty for violation of security regulations and orders.

3.6. Unit Commanders Responsibility. Unit commanders will ensure each person registering a firearm on the installation signs a DD Form 2760, Qualification to Possess Firearms or Ammunition, acknowledging they do not have a qualifying conviction under the Lautenberg Amendment to the 1968 Gun Control Act, in accordance with DoDI 6400.06, Domestic Abuse, Title 18 USC 922, and AFI 40-301, Family Advocacy.

3.6.1. Unit commanders will ensure members are informed of storage and registration requirements for POWs.

3.7. Air Force Unit Responsibility. Each organization or tenant unit on JBER will appoint a POWs monitor in writing. The POWs monitor is responsible for maintaining AF Form 1314 and DD Form 2760 for its members and returning the forms to the registrant when the firearm(s) are de-registered from the installation.

3.8. Army Unit Responsibility. Army Commanders' unit armorers will prepare an AF Form 1314. The unit armorer will be responsible for maintaining AF Form 1314 and DD Form 2760 for its members and returning the forms to the registrant when the firearm(s) are de-registered from the installation.

3.9. POW Monitor/Unit Armorer. POWs monitor/unit armorers will ensure all members are aware and abide by this instruction.

3.9.1. Unit POWs monitors/armorer will ensure POWs are properly registered by assigned members living in government-controlled family housing, privatized housing, and dormitories/barracks.

3.9.2. Unit POWs monitors/armorer will ensure AF Forms 1314 are properly completed, to include a home address of the owner, and signed by the organization or tenant commander. The POWs monitor/armorer will file a copy of the AF Form 1314, along with a signed copy of the Storage of POWs letter (see [Attachment 3](#)) in the unit POWs folder/arms room. Each member storing POWs on JBER will sign the letter acknowledging their responsibilities in accordance with PACAF and installation requirements for preventing unauthorized access to POWs.

3.9.3. Unit POW monitors/armorer will maintain the signed DD Form 2760 with the file copy of the AF Form 1314 and a file copy of the storage letter.

3.9.4. Unit POW monitors/armorer will ensure members departing via permanent change of station (PCS), retiring or separating; out-process through the 673 SFS/S5PA to de-register weapons. Once members are out-processed with S5PA, they will report to unit POWs monitor to archive AF Form 1314/DD Form 2760. POW monitors will keep all paperwork on file for one year after the member permanently departs the base.

4. Registration Procedures.

4.1. Registration. All authorized personnel identified in [Para 3.3](#), [para 3.4](#) and [para 3.5](#), will register POWs with 673 SFS if they transport, store, or participate in recreational activities on the installation. Members residing off the installation will only register POWs if they participate in recreational activities or transport their POWs on the installation. Register POWs with VCC personnel before entering the installation.

4.1.1. Once the member has completed AF Form 1314 and DD Form 2760 with their owning unit, the member will report to the VCC or Reports and Analysis Office.

4.1.2. VCC or Reports and Analysis Technicians will:

4.1.2.1. Verify AF Form 1314 and DD Form 2760 is completed and signed by Unit Commander or designee.

4.1.2.2. Use the Security Forces Management Information System (SFMIS), Pass and Registration Tab to register all POWs annotated on AF Form 1314.

5. Storage Procedures.

5.1. POWs Stored in Housing Facilities. Personnel who reside in Aurora Military Housing will ensure all POWs are registered with 673 SFS. The sponsor is responsible to ensure POWs are stored unloaded and appropriately secured to prevent unauthorized access to the weapons.

5.1.1. Mechanical locks or other safety devices that render POWs inoperable are encouraged, particularly where young children are present. When locks or safety devices are used, positively control access to those items.

5.1.2. Store ammunition separate from POWs and keep ammunition away from furnaces, hot water heaters, or in/around mechanical rooms or other heat sources.

5.2. POWs Stored or in Privately Owned Vehicles (POVs). POWs and ammunition will not be stored/left unattended on a permanent/routine basis in POVs, including privately owned aircraft (POA) on JBER.

5.3. Storage Procedures for Members Residing in Dorms, Barracks, TLF or Lodging/Billeting Facilities.

5.3.1. POW registration is required for all unaccompanied and temporary housing residents. Registrations will be accomplished in accordance with [Chapter 4](#), of this instruction. POW storage in temporary housing, dormitories, barracks, billeting and TLF is strictly prohibited. All dormitory/barracks/billeting/TLF Residents must identify POWs storage locations on the AF Form 1314.

5.3.2. Air Force and Army personnel residing in unaccompanied (dormitories/barracks) or temporary housing may store POW in the 673 SFS armory, unit arms rooms or other locations specifically authorized under this instruction.

5.3.3. POWs stored in the 673 SFS armory will be stored in a locked gun case provided by the owner. Owners will also be allowed to store up to 200 rounds of ammunition. The ammunition must be in unopened original packaging or it cannot be stored in the 673 SFS armory.

5.3.4. **(Add)** Prior to releasing a POW from the armory, 673 SFS is required to request a limited criminal background check through the Criminal Justice Information Center solely to determine if the member is subject to a temporary restriction or prohibition from receiving or possessing a firearm. **NOTE:** 673 SFS armory requires a 24 hour written notice prior to withdrawal of a POW (**Attachment 5**).

5.4. JBER Aero Club or Six-Mile Sportsman's Club. Storage of POWs in the JBER Aero Club or Six-Mile Sportsman's Club facilities or inside of POAs is prohibited. JBER Aero Club or Six-Mile Sportsman's Club personnel who do not reside on JBER and wish to store their POWs on base, must store them in the 673 SFS, United States Marine Corps, US Army Armories or Rod and Gun/Skeet Range's weapons storage area/room/safes. **EXCEPTION:** Members who are in between flights (i.e., arrive on JBER at 0800, and fly out at 1200) may temporarily keep their POWs in the respective club building provided it is kept under constant supervision. The POWs cannot remain there overnight. While the POWs are under temporary storage, they will be stored in an unloaded configuration. Club management personnel will adhere to POW registration and storage requirements outlined in this instruction.

5.5. Temporary Storage Option. A temporary firearm storage safe is available at the 673 SFS Armory, located in the basement of Building 8517. POWs and ammunition will be stored in separate, locked containers. Personnel will use this container when they are not able to store POWs in their respective unit arms rooms, other authorized locations or when situations require the temporary storage of such weapons and ammunition (i.e., an Airman/Soldier who resides in the barracks returns from hunting but cannot locate his/her armorer, a person in transition status, a person on temporary duty in guest housing with a firearm, FSS Personnel, Skeet Range patrons working on the installation, etc.).

5.6. Law Enforcement/Government Agencies Weapon Storage Requirements. All law enforcement personnel and agents, civilian and federal, are required to store their duty weapons and ammunition in the SFS armory while they are residing in on-base billeting facilities. Storage of duty weapons/ammunition in billeting facilities, Government Owned Vehicle (GOV), or POVs is prohibited.

6. Transporting POWs.

6.1. Proper Transportation & Storage of Privately Owned Weapons. POWs will only be transported to and from their place of purchase or storage; i.e., Aero Club/Six Mile Lake, family quarters, 673 SFS armory, US Marine Corps, US Army armories or Rod and Gun/Skeet Range's weapons storage area/room/safes to authorized sporting events or recreational activities on or off-base. POWs may be left in locked vehicles out of public view for short/very-limited periods of time while being transported to or from authorized storage or use locations. The 673 SFS Form 0107 will be accepted as proof of registration onto other installations within AK (e.g., Fort Wainwright, Eielson AFB).

6.2. Securing of Weapons during Transport. POWs being transported will be in a case (hard or soft) suitable for transport that requires the manipulation of a device (i.e.; lock, latch, zipper, etc.) if in the passenger compartment, in the trunk or other area separated from the passenger compartment. Firearms may not be transported uncased in a glove compartment or other manufacture installed compartment located within the passenger area. Ammunition magazines or clips must be separated from the POW during transport. POWs will NOT be loaded during transport on the installation.

6.3. Transport and Carrying of POWs in Recreation Areas. POWs are authorized to be loaded and openly carried for protection while participating in recreational activities on JBER-R. The JBER-R authorized recreational areas can be found on the iSportsman web page (<https://jber.isportsman.net/Access.aspx>) **Attachment 4**. Authorized recreational areas on JBER-R change daily. Therefore, individuals are required to log onto the iSportsman web page to verify the recreational area is open. Individuals must also check in and out of the recreation area as identified on the webpage. The authorized areas are shown in light green on the map.

6.4. Concealed Weapons. Carrying a concealed POW on JBER is prohibited. This prohibition applies to those in possession of the State of Alaska Concealed Weapons permit or those covered by the Law Enforcement Officer Safety Act (LEOSA) of 2004 as amended by the FY13 NDAA, reference **Chapter 44** of Title 18 USC. The only exceptions are: personnel in possession of an AF Form 523, Concealed Weapons Permit, signed by the installation commander or designated authority, local/federal law enforcement officials performing official-duties and off duty Anchorage Police Department (APD), officers per JBER-MOU-322, Memorandum of Agreement between JBER and Anchorage Police Department.

7. Sale, Purchase or Transfer of Registered Firearms.

7.1. Transfer of Ownership/Sales. The sale of a registered firearm will be reported to unit commander designees within 48 hours of the sale. Each military sponsor responsible for a government-controlled family housing or privatized housing unit or member living on-base, will ensure that firearms purchased or acquired are registered immediately after taking delivery of the firearm.

8. Prohibited POWs.

8.1. Prohibited Weapons Listing. The following is a listing of firearms, their components and explosives that are prohibited from private ownership or prohibited on the installation, unless registered with the Bureau of Alcohol, Tobacco, and Firearms and/or legally sold in the state for use off the installation IAW state and federal laws. Anyone considering the acquisition of any of the listed items or of any weapon not of a current, normally manufactured, commercial pattern must contact the Bureau of Alcohol, Tobacco and Firearms, concerning the legality of and registration process for the specified item. Muzzle loading firearms manufactured before 1878 and modern replicas of them in patterns commercially sold are legal, even though wording in the following list might indicate otherwise.

8.1.1. Shotguns with barrels of 18 inches or less.

8.1.2. Rifles with barrels of 16 inches or less including pistols with detachable shoulder stocks.

8.1.3. Any altered shotgun or rifle that is less than 26 inches overall length.

8.1.4. Any other non-conventional, commercial or homemade weapon capable of firing a projectile and being concealed on a person.

8.1.5. Fully automatic firearms and any part for converting semiautomatic firearms to fully automatic.

8.1.6. Mufflers or silencers designed for use on firearms.

8.1.7. Destructive devices including explosives, incendiary or poison gas bombs, grenades, rockets, pyrotechnics, missiles, mines, grenade or artillery simulators, smoke grenades, fireworks and similar devices.

9. Other Prohibited Items.

9.1. Unauthorized Use. It is prohibited to possess, conceal, carry, transport, store, transfer or sell any of the following weapons or devices on JBER installations. If an individual is found to be in possession of any of the weapons below they will be confiscated and appropriate action taken.

9.1.1. Ballistic knives of any blade length.

9.1.2. Any knife with a blade length exceeding six inches if carried concealed. Knives used for wild game or food preparation are excluded only while the individual is engaged in recreational sports.

9.1.3. Metal knuckles or any other hard-pointed device worn over the hand to be used for striking.

9.1.4. Cattle prods, blackjacks, slappers, slap jacks, saps, palm saps, nun-chucks or any related/homemade device or bludgeon, excluding clubs designed for use while fishing.

10. Prohibited Activities Within The Housing and Cantonment Areas.

10.1. Non-standard Weapons. The following items are identified as non-standard weapons; BB guns, pellet guns, paint ball guns, air soft guns, archery equipment, crossbows, wrist rockets (sling shots), and potato cannons. These weapons will only be discharged on JBER for authorized sporting purposes on authorized ranges.

10.1.1. Adult supervision is required when used by personnel under 16 years of age. Eye protection (safety glasses/goggles) is recommended. Firing at animals (domestic or wild), to include birds and fish, is prohibited unless engaged in lawful hunting activities.

11. Release Of Firearms Information.

11.1. PII/FOUO Information. Firearm registration information is considered sensitive and covered by the Privacy Act. Release of POWs registration information outside of command channels will only be accomplished after coordination with 673d Air Base Wing Legal Office and with the approval of the 673 MSG/CC.

12. Information Collections.

12.1. Information Collections. No information collections are required by this publication.

PATRICIA A. CSÀNK, Colonel, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 31-101, *Integrated Defense*, 7 March 2013.

AFI 31-101, *PACAF SUP 1, Integrated Defense*, 11 February 2014.

AFI 33-332, *Privacy Act Program*, 12 January 2015.

AFI 40-301, *Family Advocacy*, 30 November 2009.

AFMAN 33-363, *Management of Records*, 1 March 2008.

DODI 6400.06, *Domestic Abuse*, 21 August 2007.

JBER MOU-322, *Memorandum of Agreement Between JBER and Anchorage Police Department*, 6 January 2012.

USARAK Regulation 190-1, *Military Police Physical Security*, 09 November 2010.

Prescribed Forms

No prescribed forms

Adopted Forms

AF Form 523, *Concealed Weapons Permit*.

AF Form 847, *Recommendation for Change of Publication*.

SFS Form 0107, *Weapons Registration Record*.

AF Form 1297, *Temporary Issue Receipt*.

AF Form 1314, *Firearms Registration*.

DD Form 2760, *Qualification to Possess Firearms or Ammunition*.

DD Form 2765, *DoD/Uniformed Service Identification and Privilege Card*.

DD Form 1173, *Identification and Privilege Card*.

DD Form 2, *Identification Card*.

Acronyms and Abbreviations

ABW—Air Base Wing

AF—Air Force

AFI—Air Force Instruction

AFRIMS—Air Force Records Information Management Systems

APD—Anchorage Police Department

BEQ—Base Enlisted Quarters

BOQ—Base Officer Quarters
BRAC—Base Realignment and Closure
DAFCP—Department of Air Force Civilian Police
GOV—Government Owned Vehicles
JBER—Joint Base Elmendorf-Richardson
OPR—Office of Primary Responsibility
PACAF—Pacific Air Forces
PAS—Privacy Act Statement
PCS—Permanent Change of Station
POA—Privately Owned Aircraft
POV—Private Owned Vehicles
POW—Privately Owned Weapon
RDS—Records Disposition Schedule
SF—Security Forces
SFMIS—Security Forces Incident Management System
TLF—Temporary Lodging Facilities
VCC—Visitor Control Center
USARAK—United States Army Alaska

Attachment 2

HOME FIREARM SAFETY

A2.1. Home Firearm Safety.

A2.1.1. Whether you are a collector, a hunter, or a gun control advocate, it is your responsibility to ensure your family's safety by talking with your children about the potential dangers of guns and what to do if one is found.

A2.2. Talking to Your Child about Gun Safety:

A2.2.1. Despite all that kids know about guns, most don't know how to safely handle a gun when and if they find one. That's why it's so important for parents to talk to their children about gun safety. But there are challenges. Today, there is no industry standard for gun safety. For example, one handgun might have a pin (like the kind that pops out of a turkey when it's cooked) to show if a bullet's in the chamber. The child might see the pin but not know what it means. Likewise, many kids know how to release a gun magazine, but may not be aware that there's often one bullet left in the chamber. If they believe a gun is empty but one bullet remains, an accident could happen.

A2.2.1.1. Kids also typically know where guns are in the home. Parents who have guns at home may think their children don't know where they've hidden guns, but kids find them. Even guns in locked cabinets can be pried open. Whether it's a firearm, or something as common as a carpenter's nail gun, BB gun, or an air gun, all are easy for kids to get, and all are dangerous. Parents should assume that their children are going to come across a gun at some point in their youth and proactively teach them about gun safety.

A2.3. There is a number of programs that can help you get started. One of the most popular is Eddie Eagle, a program of the National Rifle Association® (NRA). It offers this four-step approach to gun safety:

A2.3.1. Stop.

A2.3.1.1. Don't touch.

A2.3.1.2. Remove yourself from the area.

A2.3.1.3. Tell an adult. It's also important that kids tell an adult about the gun they found. Remember, however, that curiosity about guns is not limited to children. The adult your child tells may not know basic gun safety either and cause an accident themselves. It's best to give your child an easily remembered list of adults that you trust to safely take action. That's why it's a good idea to rely on teaching your children what to do if they encounter a gun rather than to rely on what other adults say.

A2.4. If You Have a Gun in Your Home:

A2.4.1. Many children are raised with guns in the home, particularly if hunting is an important part of family recreation. Families who have guns in the home, need to teach children to use guns safely and responsibly. To ensure the safest environment for your family:

A2.4.1.1. Take the ammunition out of the gun.

A2.4.1.1.1. Lock the gun and keep it out of reach of children.

A2.4.1.1.2. Lock the ammunition and store it apart from the gun.

A2.4.1.1.3. Store the keys for the gun and the ammunition in a different area from where you store household keys. Keep the keys out of reach of children.

A2.4.1.1.4. Lock up gun cleaning supplies, which are often poisonous.

Attachment 3**STORAGE OF PRIVATELY OWNED WEAPONS MEMORANDUM****Figure A3.1. Storage of Privately Owned Weapons Memorandum.**

MEMORANDUM FOR (UNIT/ORDERLY ROOM)

FROM: Member's Name

SUBJECT: Storage of Privately Owned Weapons

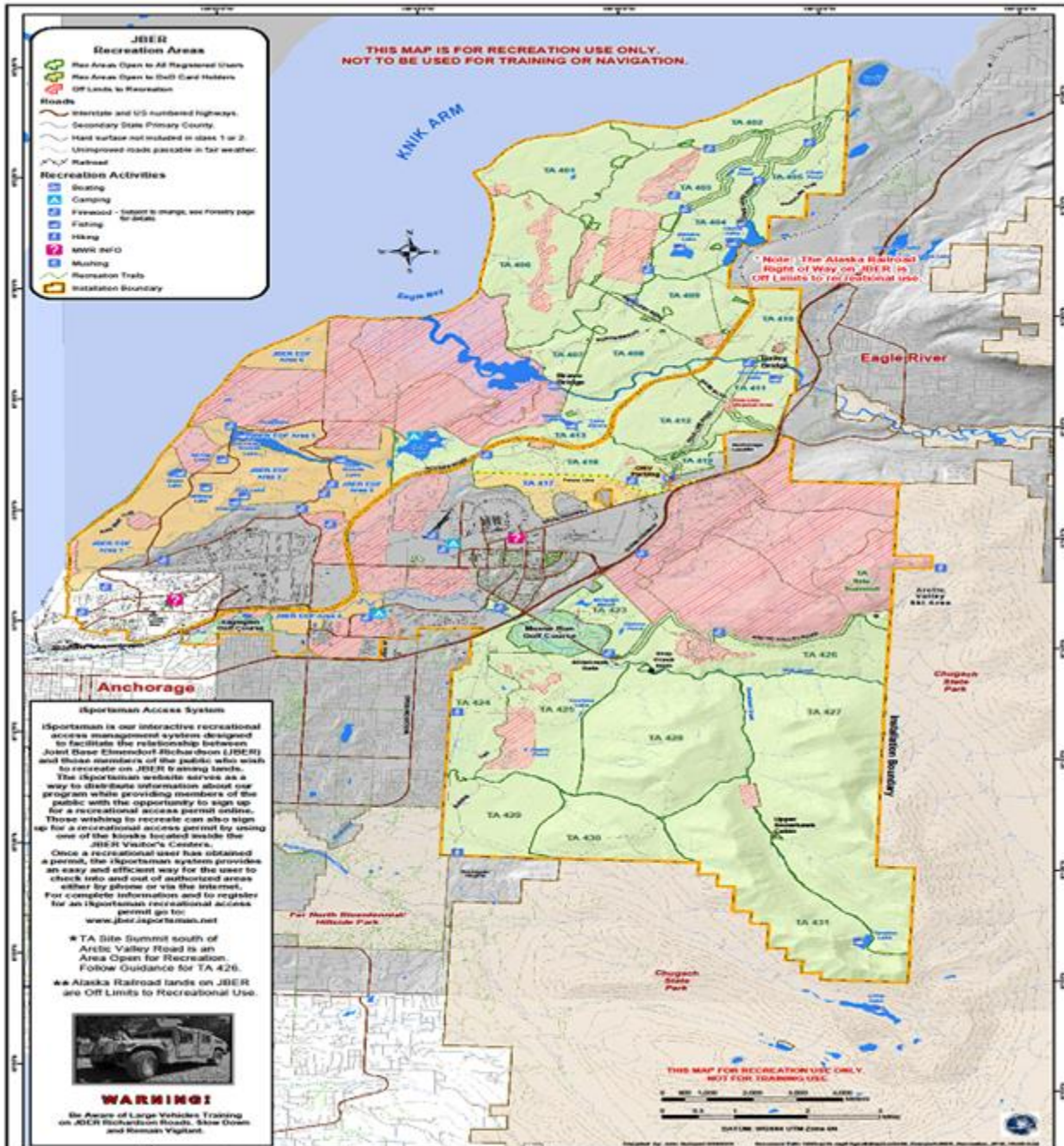
1. I have read JBERI 31-107, the attached Firearm Safety and Storage Pamphlet and understand the dangers associated with firearm storage. I acknowledge I have a duty to register my firearms if I reside on base. I will incorporate weapons safety procedures when storing weapons or ammunition and educate my family members of the dangers associated with firearms.

(Member Signature Block)

Attachment 4

ISPORTSMAN AUTHORIZED RECREATIONAL AREAS


Figure A4.1. ISportsman Authorized Recreational Areas.



Attachment 5 (Add)

MEMORANDUM OF PRIVATELY OWNED FIREARMS WITHDRAWAL LETTER

Figure A5.1. (Add) Example Memorandum of Privately Owned Firearms Withdrawal Letter.

		DEPARTMENT OF THE AIR FORCE 673D SECURITY FORCES SQUADRON JOINT BASE ELMENDORF-RICHARDSON, ALASKA	
		<div></div>	
MEMORANDUM FOR 673 SFS/ARMORY			
FROM:		<div></div>	
SUBJECT: Privately Owned Firearms Withdrawal Letter			
<p>1. AF/A4S published an update to AF Form 1314, <i>Firearms Registration</i>, requiring a Disposition of Firearms (DOF) check prior to removing privately owned firearms from AF storage. Firearm withdrawal requests at JBER will be no earlier than 72-hours prior and no later than 24-hours prior to the requested date/time. The requirement for DOF check is codified in 18 USC § 922 and further directed in AFMAN 71-102, published 21 July 2020.</p>			
Purpose Identification Information for DOF check(s):			
Full Name (Last, First Middle):		<div></div>	
Gender:		<div></div>	
Date of Birth:		<div></div>	
Race:		<div></div>	
State of Residence:		<div></div>	
Social Security Number:		<div></div>	
Place of Birth:		<div></div>	
Additional Information for Request:			
Date for Withdraw:		<div></div>	
Reason for Withdrawal:		<div></div>	
Firearm Type (Handgun/Long Gun/Frame/Receiver/etc.):		<div></div>	
Caliber:		<div></div>	
Serial Number:		<div></div>	
2. Questions concerning this request, I can be contacted at (Phone)		<div></div> or	
(Email) at		<div></div>	
		<div></div>	
		<div></div>	
FOR OFFICIAL USE ONLY			
THIS DOCUMENT CONTAINS INFORMATION SUBJECT TO THE PRIVACY ACT OF 1974 AS AMENDED			

Attachment 6 (Add)

FIREARMS REGISTRATION FORM

Figure A6.1. (Add) Example Form AF IMT 1314 20201006, V1 –Front.

FIREARMS REGISTRATION									
PRIVACY ACT STATEMENT									
<p>AUTHORITY: 10 USC § 3033; Gun Control Act of 1968 (including 18 USC § 922)(a)(1)-(9), (a)(1) (1) and (a)(3)(Lautenberg Amendment); 84 USC § 2202; ARMAN 31-332, Volume 2; ARMAN 31-332, CO 9397 (2006) as amended and 28 CFR 25.6(j)(2).</p> <p>PRINCIPAL PURPOSE: To record personal information for individuals who register and/or store their privately-owned firearms on an Air Force installation or facility. To maintain accountability of firearms, record where firearms are removed and returned to the facility, and determine the number and location of privately-owned firearms on an installation.</p> <p>ROUTINE USES: In addition to disclosures generally permitted under 5 USC § 552(a) of the Privacy Act, as amended, records contained herein may specifically be disclosed outside the DoD on a routine use pursuant to 5 USC § 552(a)(3). "Standard Routine Use" applies. SSN is used for identification and reporting from files.</p> <p>DISCLOSURE: Disclosure is voluntary; however, failure to disclose the information to include SSN will result in the individual not being able to register or store firearms on the installation or facility. Attempts to keep firearms on an installation/facility that are not properly registered and stored could result in ordered removal of the firearms, administrative and/or disciplinary action.</p> <p>SYSTEM OF RECORDS NOTICE: (938) AF 31-3 Security Forces Management Information System https://www.defense.gov/privacy/DOA/ArticleView/Article/569715/9381-af-31-3/</p>									
FULL NAME (Last, First, Middle)		GRADE/RANK		SSN		ORGANIZATION		PHONE	
RACE		ETHNICITY		GENDER		DATE OF BIRTH		PLACE OF BIRTH	
<input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Other		<input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Other		<input type="checkbox"/> Male <input type="checkbox"/> Female		<input type="checkbox"/> U.S.A. <input type="checkbox"/> Other (Specify)		<input type="checkbox"/> U.S.A. <input type="checkbox"/> Other (Specify)	
FIREARM NO.		WEAPON TYPE		MAKE		CALIBER OR GAUGE		SERIAL NUMBER	
<input type="checkbox"/> Rifle <input type="checkbox"/> Shotgun <input type="checkbox"/> Pistol <input type="checkbox"/> Other (Specify)		<input type="checkbox"/> Assault <input type="checkbox"/> Sniper <input type="checkbox"/> Other (Specify)		<input type="checkbox"/> Remington-Union <input type="checkbox"/> Other (Specify)		<input type="checkbox"/> 12 GA <input type="checkbox"/> 16 GA <input type="checkbox"/> 20 GA <input type="checkbox"/> Other (Specify)		<input type="checkbox"/> AR-15 <input type="checkbox"/> AR-10 <input type="checkbox"/> Other (Specify)	
RECEIPT FOR FIREARMS NOT RETAINED BY OWNER									
DATE RECEIVED					SIGNATURE OF CUSTODIAN				
1									
2									
3									
4									
5									
<input type="checkbox"/> OWNER PROVIDED CUSTODIAN A COPY OF DD FORM 2760, QUALIFICATION TO POSSESS FIREARMS AND AMMUNITION.									
STORAGE OF A PERSONALLY OWNED FIREARM IN THIS ARMORY MAY RESULT IN A RETRIEVAL DELAY OF UP TO 24 HOURS FOR A DISPOSITION OF FIREARMS CHECK TO ENSURE THE RECIPIENT IS LEGALLY ALLOWED TO POSSESS A FIREARM. PLEASE NOTIFY THIS ARMORY AT LEAST 24 HOURS PRIOR TO ATTEMPTING TO RETRIEVE FIREARMS TO MINIMIZE DELAY.									
I HAVE READ DD FORM 2760 AND WILL COMPLY WITH ARMAN 31-101, Volume 2, (Enclosure 3, Para 3.3.4, Mandatory Registration of Firearms on an Installation, AND SUPPLEMENTS THERETO.									
SIGNATURE OF OWNER				DATE		STORAGE LOCATION/ADDRESS			
<input type="checkbox"/> RETAIN POSSESSION OF ABOVE FIREARMS(S) <input type="checkbox"/> STORE FIREARM (S) IN _____ AND WITHDRAW SAME <input type="checkbox"/> TEMPORARILY STORE IN _____ PENDING DISPOSITION									
RECORD OF TEMPORARY WITHDRAWALS BY OWNER AND RETURN TO STORAGE									
FIREARM NO.		DATE		SIGNATURE OF OWNER		DATE		SIGNATURE OF CUSTODIAN	
<input type="checkbox"/> Disposition of Firearms Check PROHIBITED <input type="checkbox"/> Yes or No		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	
AF IMT 1314, 20201006, V1									
PREVIOUS EDITIONS ARE OBSOLETE.									
<p>PRIVACY ACT INFORMATION: (938) AF 31-3 Security Forces Management Information System https://www.defense.gov/privacy/DOA/ArticleView/Article/569715/9381-af-31-3/</p>									

Figure A6.2. (Add) Example Form AF IMT 1314 20201006, V1 –Back.

<p style="text-align: center;">NOTICE OF AIR FORCE COMPLIANCE WITH FEDERAL LAW - 18 USC § 922 **24-HOUR NOTICE FOR STORAGE REMOVAL**</p> <p>Pursuant to 18 USC §922, the Air Force is prohibited from delivering a firearm to someone who is prohibited by law from receiving or possessing a firearm. If you store your weapon in the armory, the Air Force will run a limited background check solely to determine if you are subject to a temporary or permanent prohibition from receiving or possessing a firearm.</p> <p>The armory will generally require a 24-hour notice prior to returning your weapon. Upon notice, the armory will forward the background check request to a centralized DAF office. If checking your weapon for courtesy storage for a period less than 24 hours, please notify the armory to prioritize your check.</p> <p>Criteria - You may be temporarily or permanently barred from obtaining or possessing a firearm if you are:</p> <ul style="list-style-type: none"> - Currently indicted for a crime punishable by imprisonment for a term exceeding one year; - Convicted of a crime punishable by a term exceeding one year; - A fugitive from justice; - An unlawful user or addicted to any controlled substance; - Adjudicated as a mental defective or having been committed to any mental institution; - Illegally or unlawfully in the U.S. or has been admitted to the U.S. under a nonimmigrant visa; - Discharged from the Armed Forces under dishonorable conditions; - Subject to a court order that restrains them from harassing, stalking, or threatening an intimate partner or child, or engaging in other conduct that would place the intimate partner in reasonable fear of bodily injury to the partner or child ; - Convicted of misdemeanor domestic violence; - In possession of unlawful substance (as listed on Controlled Substances Act), when not otherwise justified by a medical review officer; - A former citizen of the United States who renounced U.S. citizenship; or - Subject to a qualifying protection/restraining order. <p>If the background check reveals that you are temporarily or permanently prohibited from possessing or receiving a firearm, the armory will retain your weapon and seek further guidance from the servicing legal office or higher functional authority.</p> <p>This background check is required for everyone each time they check a weapon at the armory. There are no exceptions.</p> <p>For additional information, please review 18 USC § 922(d), (g), (n), and AFMAN 71-102.</p> <p>If you have any questions or concerns, you may contact legal counsel, or, if applicable, your Area Defense Counsel for assistance.</p> <p>AF IMT 1314, 20201006, V1 (REVERSE)</p>
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